

RED LAKE WATERSHED DISTRICT

November 25, 2024

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	November 14, 2024 Minutes	Action
	Financial Report dated November 22, 2024	Action
	Certificate of Deposits	Info/Action
	Upper/Lower Red Lake Watershed Comprehensive Plan Resolution	Info/Action
	Implementation Agreement	Info/Action
	DNR Public Waters	Information
	Thibert/Knott Dam, RLWD Project 50G	Information
	Chiefs Coulee RLWD Project No. 46S	Information
	Thief River Streambank, RLWD Project No. 149A Drees/Stock Sites Final Payment Hearing – December 30, 2024, 9:30 am	Info/Action
	Payment Ring Dike, RLWD Project No. 129BC Change Order No. 1	Info/Action
	Final Pay Estimate	Info/Action
	Chuck Flage Erosion Control Project, RLWD Project No. 174	Information
	Tabled Permit: RLWD Permit No. 24213, Smiley Twp, Penn. County	Info/Action
	Tabled Permit: RLWD Permit No. 24214, Smiley Twp, Penn. County	Info/Action
	Tabled Permit: RLWD Permit No. 24231, Godfrey Twp, Polk County	Info/Action
	Permits: 24190, 24195, 24202, 24204, 24206, 24210, 24218, 24221-24225	Info/Action
	RLWD Logo	Information
	RLWD Website Update	Information

Technology Update Computer Purchase	Information
Budget & Salary Report	Information
Administrators Report	Information
Legal Counsel Update	Information
Managers' Updates	Information
Adjourn	Action

UPCOMING MEETINGS:

November 25, 2024	RLWD Board Meeting, 9:00 am – <i>Note Change of Date</i>
November 28-29, 2024	Thanksgiving Holiday – <i>RLWD office closed</i>
December 3-6, 2024	MN Watersheds Annual Conference & Trade Show, Nisswa
December 12, 2024	RLWD Board Meeting, 9:00 am
December 13, 2024	Thief River 1W1P Advisory & Policy Committee Meeting
December 17, 2024	RRWMB, Ada, 10:00 am
December 18, 2024	Thief River Area Subwatershed Project Team Meeting, 9:00 am
December 18, 2024	Red Lake River 1W1P Policy Committee Meeting, 1:00 pm
January 6, 2025	UL/RL 1W1P – BWSR Northern Region Committee Meeting
January 14-16, 2025	42 nd Annual RRBC Land & Water International Summit Conference, Grand Forks
January 22, 2025	UL/RL 1W1P – BWSR Board Meeting
January 28, 2025	BWSR Watershed Manager Training

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
November 14, 2024

Vice-President, Terry Sorenson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Managers present: Grant Nelson, Terry Sorenson, Allan Page, Tom Anderson, and present via phone: LeRoy Ose and Gene Tiedemann. Managers absent: Brian Dwight. Staff present: Tammy Audette, Lindsey Deselich, Elaine Rychlock, Erick Huseth, Nate Koland, Melissa Bushy and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Page, seconded by Nelson, and passed by a unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the October 24, 2024, minutes. Motion by Nelson, seconded by Anderson, to approve the October 24, 2024, Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated November 13, 2024. Motion by Anderson, seconded by Nelson, to approve the Financial Report dated November 13, 2024, as presented. Motion carried.

Staff member Nate Koland discussed a request from wild rice grower, Peter Imle, on behalf of the Minnesota Cultivated Wild Rice Council for a letter of collaboration for a grant application titled "Reducing Human and Production Risk for Minnesota Cultivated Wild Rice Farmers". Koland expressed that this would not be a funding commitment, rather community engagement. Motion by Anderson, seconded by Nelson, to approve submitting the letter of collaboration for a grant application for the Minnesota Cultivated Wild Rice Council. Motion carried.

Administrator Audette reviewed the draft Upper/Lower Red Lake Watershed Comprehensive Plan Resolution to Submit, Adopt and Implement along with the Implementation Agreement. Audette stated that Manager Dwight was not able to be at the meeting today, therefore he requested this item to be an informational item only.

The Board reviewed Change Order No. 1 for the Thief River Streambank Project - Drees/Stock Sites, RLWD Project No. 149A in the amount of \$3,179.25. A motion was made by Nelson, seconded by Anderson, to approve Change Order No. 1 for the Thief River Streambank Project - Drees/Stock Sites, RLWD Project No. 149A. Motion carried.

Staff member Huseth shared pictures of maintenance he's been working on at State Ditch 83, RLWD Project No. 14.

Administrator Audette reviewed the NRCS inspection report for the BR-6 Impoundment Inspection, Burnham Creek, RLWD Project No. 43A. A motion was made by Page, seconded by

Nelson, to complete the minor repairs as noted in the document the NRCS Inspection Report for the BR-6 Impoundment, RLWD Project No. 43. Motion carried.

The Board reviewed the joint Annual Inspection form for the Elm Lake Project, RLWD Project No. 52, and the Lost River Pool, RLWD Project No. 17. As per the agreement with the MnDNR, staff from the District, MnDNR, and Agassiz NWR are required to annually inspect both projects.

At 10:00 a.m., Vice-President Sorenson stated that the bid opening for the construction of the Chiefs Coulee Project, RLWD Project No. 46S would be conducted. Legal Counsel Sparby noted the time and that no further bid proposals would be accepted after the 10:00 a.m. bid submittal deadline. Bids were opened and bid amounts were publicly announced and are on file at the District office. The following bids were received:

Anderson Excavating, Thief River Falls, MN, \$2,056,638.51;
Gladen Construction Inc, Laporte, MN, \$2,159,196.35;
Davidson Construction Inc, Newfolden, MN, \$2,112,605.00;
Taggart Construction, Thief River Falls, MN, \$2,828,404.00; and
Spruce Valley Outfitters, Middle River, MN, \$2,332,141.00.

Motion by Page, seconded by Anderson, and passed by unanimous vote to accept the apparent low bid from Anderson Excavating in the amount of \$2,056,638.51 for construction of the Chiefs Coulee Project, RLWD Project No. 46S, contingent upon the audit by staff and review of the bids and approval by Legal Counsel Sparby, District staff, and Project Engineer Nate Dalager, HDR Engineering, Inc.

The Board reviewed Change Order No. 2 for the Thibert Dam Replacement Project, RLWD Project No. 50G in the amount of \$2,500. A motion was made by Nelson, seconded by Anderson to approve Change Order No. 2 for the Thibert Dam Replacement Project, RLWD Project No. 50G. Motion carried. The Board reviewed the Final Pay Estimate for the Thibert Dam Replacement Project, RLWD Project No. 50G in the amount of \$2,500.00, to Olson Construction. Motion by Anderson, seconded by Page, to approve the Final Pay Estimate for the Thibert Dam, RLWD Project No. 50G, to Olson Construction. Motion carried.

The Board reviewed the Final Pay Estimate for the Elm Lake Project, RLWD Project No. 52 in the amount of \$2,262.50. A motion was made by Page, seconded by Nelson, to approve the Final Pay Estimate for the Elm Lake Project, RLWD Project No. 52. Motion carried.

The Board reviewed the Final Pay Estimate for the Cardinal Ring Dike Project, RLWD Project No. 129BB in the amount of \$14,521.58. A motion was made by Nelson, seconded by Page, to approve the Final Pay Estimate for the Cardinal Ring Dike Project, RLWD Project No. 129BB. Motion carried.

Administrator Audette stated that the crossing for the Payment Ring Dike, RLWD Project No. 129BC, had been installed but are waiting for final numbers from the contractor prior to completing the Change Order and Final Payment.

Administrator Audette discussed RLWD Permit No. 23209 in Section 5, Red Lake Falls Township, Red Lake County. The recommendation was to grant the permit extension request. A motion was made by Page, seconded by Nelson, to approve the permit extension request for RLWD permit no. 23209. Motion carried.

The Board reviewed the permits for approval. Motion by Anderson, seconded by Nelson, to approve the following permits with conditions stated on the permit: No. 24145, Jerome Berg, Whiteford Township, Marshall County; No. 24169, Eldon Vigstol, Emardville Township, Red Lake County; No. 24181, Gordy Moe, Eckvoll Township, Marshall County; No. 24182, Dennis Piche, Terrebonne Township, Red Lake County; No. 24183, Dennis Piche, Terrebonne Township, Red Lake County; No. 24187, Hanson Land LLP, Silverton Township, Pennington County; No. 24191, Danny Payment, Terrebonne Township, Red Lake County; No. 24192, Tom Kolstoe, Garnes Township, Red Lake County; No. 24194, Terence Funk, Terrebonne Township, Red Lake County; No. 24197, David Bitzer, Goodridge Township, Pennington County; No. 24201, Jared Kovar, Tabor Township, Polk County; No. 24203, Oak Knolls Golf Club, Red Lake Falls Township, Red Lake County; No. 24208, Earl Pederson, Terrebonne Township, Red Lake County; No. 24209, Delphen Determan, Bray Township, Pennington County; No. 24211, DeeAnn Sirek, Belgium Township, Red Lake County; No. 24212, Brandon Cymbaluk, Euclid Township, Polk County; No. 24215, Jeff Olson, Rocksbury Township, Pennington County; No. 24216, Tom Staff Jr., Lake Pleasant Township, Red Lake County; No. 24217, Pennington County Highway Dept., Smiley Township, Pennington County; No. 24219, City of Plummer, Emardville Township, Red Lake Township; and No. 24220, Robert Tiedemann, Fanny Township, Polk County. Motion carried.

Administrator Audette shared the upcoming dates for the 2024 MN Watersheds Annual Conference and Trade Show. The conference will be held December 3-6, 2024, in Nisswa, MN, at Grand View Lodge. Board members who are interested in attending, please let staff member Bushy know.

Staff member Deselich requested approval for the purchase of 25 River Watch jackets at a cost of \$1,062.00 for the students who participate in the River Watch program. A motion was made by Anderson, seconded by Nelson, to approve the purchase of the jackets for the participating students. The motion carried. Manager Page abstained from discussion and voting.

Staff member Deselich shared that she has investigated possible grants for the proposed RLWD pollinator garden. Deselich shared that the District does not qualify. More information to come on the proposed pollinator garden.

Administrator Audette reviewed the close out letter from the Minnesota Department of Public Safety from the 2022 flood event. The District received the final state share in the amount of \$4,235.54. Audette stated that excess funds for mitigation will remain in the ditch funds for each system for future best management practices.

Administrator Audette shared that effective 2025, Rinke Noonan rates for legal services will be increasing as per the provided fee schedule.

Administrator's Report:

- **RRWMB:** Audette plans to attend the RRWMB meeting in Ada on Tuesday, November 19th.
- **Red Lake SWCD:** Included in the packet is an announcement from the Red Lake County SWCD inviting the public to their 75th Anniversary celebration held on November 20th.
- **Euclid East Impoundment:** One beaver was removed from the impoundment; the dam will be removed in the near future.
- **Pine Lake Dam:** Two beaver dams were removed from the area. A small dam was built near the box culvert and an additional dam in the fish passage area. Staff will be able to remove what was built when they go to open the gates.

Manager Nelson discussed the MN Ag Weather Networks sites.

Manager Page shared positive comments regarding the Oak Knolls Golf Course project.

Motion carried. Motion by Page, seconded by Anderson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for November 22, 2024

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA,Fed & Medicare(11/6/24 pp)	\$ 4,745.98
online	MN Department of Revenue	Withholding Taxes (11/6/24 payroll)	\$ 827.32
online	PERA	PERA (11/20/24 payroll)	\$ 2,781.26
41540	Quality Spray Foam	Final Pmt Elm Lake(board approved 11/14/24)	\$ 2,262.50
41541	Corp Tech	Managed IT Services & 365 Office	\$ 1,980.00
41542	HDR	Prof. Service Fees for Turtle-Cross/Mud	\$ 45,470.53
41543	Higher Ground	Final Payment-Cardinal (board approved 11-14-24)	\$ 14,521.58
41544	Houston	** see details below	\$ 8,791.25
41545	Jenny Haman	Beaver Removal on Pine Lake (2)	\$ 200.00
41546	League of Minnesota Cities	Audit Fee 2023	\$ 30.00
41547	Marco	Monthly Telephone	\$ 417.94
41548	Pennington SWCD	Swag Time & mileage reimbursement	\$ 2,227.39
41549	Quality Spray Foam	Maintanence on Ditch 83 & Flage	\$ 2,840.00
41550	Red Lake County SWCD	Match on Emerald Township Sec.9	\$ 2,000.00
41551	RMB	Water Quality Analysis	\$ 1,881.00
41552	Clean Cut Maintenance	2024 Mowing - **see project below	\$ 24,150.00
online	Pure water	Office H2O	\$ 38.00
online	Les's Sanitation	Garbage Services	\$ 35.74
online	Sun Life Financial	Staff Life Insurance	\$ 144.64
online	Wex	FSA Medical	\$ 400.00
online	Intuit Quick Books	Monthly fee	\$ 466.00
online	MN Energy	Heat bill	\$ 28.31
direct	Tom Anderson	Mileage	\$ 292.12
direct	Staff & Board Salaries	Payroll 11-20-24	14558.43
Total Checks			\$ 131,089.99
Northern	Balance as of November 13, 2024		\$ 684,364.71
State	Total Check Written		\$ (131,089.99)
Bank	Receipt#12288	Fall Kick Off River Watch reimbursements	\$ 417.64
TRF	Receipt#12289	Raymond Zammert Rent on Euclid East Imp.	\$ 1,718.46
	Receipt#12290	Carol Zammert Rent on Euclid East Imp.	\$ 724.67
	Receipt#12291	Marshall Co.Tax Settlement	\$ 47,464.98
	Balance as of November 22, 2024	Current interest rate is 3.25%	\$ 603,600.47

****Houston**

Thief River/SD 83	\$4,413.00
Payment & Cardinal Rink Dikes	\$2,776.25
Knutson Dam	\$342.00
Thief River FDR	\$1,260.00
	\$8,791.25

****Clean Cut Maintenance**

Project 53-Krostue Pet.	\$2,450.00
Project 169-RLWD Ditch 12	\$7,950.00
Project 119-Polk Co Ditch Improveme	\$6,850.00
Project 134-Polk Co Ditch 63	\$3,600.00
Project 135-Polk Co. Ditch 33	\$2,550.00
Project 117-Kenneth Johnson Pet.	\$750.00
	\$24,150.00

American Federal Fosston	Balance as of November 13, 2024		\$ 4,385,147.84
	Balance as of November 22, 2024	Updated: Current interest rate is 3.30% Interest rate <u>was</u> 3.40%	<u>\$ 4,385,147.84</u>

<u>CD's</u>	Edward Jones	12 month CD 4.85% Expiry 12-20-24	<u>\$ 237,000.00</u>
	Edward Jones	12 month CD 4.55% Expiry 1-2-25	<u>\$ 50,000.00</u>
	Edward Jones	12 month CD 4.75% Expiry 1-2-25	<u>\$ 237,000.00</u>
	Edward Jones	12 month CD 4.9% Expiry 1-30-25	<u>\$ 238,000.00</u>
	Edward Jones	12 month CD 4.9% Expiry 2-14-25	<u>\$ 237,000.00</u>
	Dakota Hertitage	7 month CD 5.17% Expiry 2-24-25	<u>\$ 500,000.00</u>
	Dakota Hertitage	9 month CD 5.25% Expiry 4-24-25	<u>\$ 500,000.00</u>
	Edward Jones	12 month CD 5.2% Expiry 5-09-25	<u>\$ 243,000.00</u>
	Edward Jones	12 month CD 5.15% Expiry 5-09-25	<u>\$ 237,000.00</u>
	Dakota Hertitage	7 month CD 5.17% Expiry 5-9-25	<u>\$ 500,000.00</u>
	Dakota Hertitage	9 month CD 5.25% Expiry 7-9-25	<u>\$ 500,000.00</u>
	Total CD Investments		<u>\$ 3,479,000.00</u>

Total Cash (NSB + AFB + CD's)	\$ 8,467,748.31
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**Cash that has been received and
earmarked for projects:**

2022 Grant Thief River 1W1P Project #149A	\$ 279,677.31
2023 Grant Clearwater 1W1P Project #149B	\$ 1,016,044.43
2024 Grant Red Lake River 1W1P Project #149	\$ 321,779.72
2025 Grant Clearwater 1W1P Project #149B	\$ 742,941.00
Mid Point Grant Project #149	\$ 24,867.92
Chief Coulee Project #46S	\$ 214,375.00
2025 CRP Payment Red Lake 1W1P	<u>\$ 100,000.00</u>
	\$ 2,699,685.38

Payables committed to by board action:

Chief Coulee Proj. #46S	<u>\$ 800,000.00</u>
	\$ 800,000.00
Total accessible cash (Est.)	\$ 4,968,062.93

UPPER/LOWER RED LAKE WATERSHED
COMPREHENSIVE WATERSHED MANAGEMENT PLAN
IMPLEMENTATION AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____ 2024 (the "Effective Date"), by and between Beltrami County (the "County"); Beltrami Soil and Water Conservation District (the "Conservation District"); Red Lake Band of Chippewa Indians (the "Red Lake Nation"); and the Red Lake Watershed District (the "Watershed District"), all Minnesota political subdivisions, except the Red Lake Nation, which is a federally recognized Indian tribe, collectively referred to herein as the Parties.

RECITALS

WHEREAS, the County has the statutory authority to carry out environmental programs and land use controls pursuant to Minn. Stat. Ch. 375, and as otherwise provided by law; and

WHEREAS, the Soil Water Conservation District (SWCD) is a political subdivision of the State of Minnesota and has the statutory authority to carry out erosion control and other soil and water conservation programs pursuant to Minn. Stat. Ch. 103C, and as otherwise provided by law; and

WHEREAS, the Red Lake Nation is a federally recognized Indian Tribe with both inherent authority and delegated federal authority to carry out environmental programs and land use controls, and with statutory authority, pursuant of Minnesota Statutes Section 471.59, to enter into joint powers agreements with other state governmental units; and

WHEREAS, the Watershed District is a political subdivision of the State of Minnesota with the statutory authority to conserve the natural resources of the state by land use planning, flood control, and other conservation projects for the protection of the public health and welfare and the provident use of the natural resources pursuant to Minn. Stat. Chs. 103B, 103D, and 103E and as otherwise provided by law; and

WHEREAS, the Parties have a common interest and/or statutory authority to implement the Upper/Lower Red Lake Watershed Comprehensive Watershed Management Plan (the "Plan") to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, related pollution, and siltation in order to reduce damages caused by floods, protect the tax base, protect water quality, preserve and conserve natural resources, ensure continued soil productivity, preserve wildlife, and protect public land and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minn. Stat. Chs. 103B, 103C, and 103D, and public drainage systems pursuant to Minn. Stat. Ch. 103E, this Agreement does not change the rights or obligations of public drainage system authorities; and

WHEREAS, pursuant to Minn. Stat. § 103B.101, subd. 14, the Minnesota Board of Water and Soil Resources (BWSR) "may adopt resolutions, policies, or orders that allow a comprehensive plan, local water management plan, or watershed management plan, developed or amended, approved

and adopted, according to Chapter 103B, 103C, or 103D to serve as substitutes for one another or be replaced with a comprehensive watershed management plan, otherwise known as “One Watershed, One Plan;” and

WHEREAS, it is understood by the Parties, that the Plan does not replace or supplant local land use, planning, and/or zoning authorities – but, instead, provides a framework to provide increased opportunities for cooperation and consistency on a watershed basis, and to allow local governments units (LGUs) to cooperatively work together to implement projects with the highest return on investment for improving water quality/quantity issues on a watershed basis; and

WHEREAS, the Parties have formed this Agreement for the specific purpose of implementing the Plan pursuant to authority granted under Minn. Stat. § 103B.801; and

WHEREAS, the purposes and goals of the One Watershed, One Plan that are specified in this agreement are consistent with the Red Lake Nation’s goal of maintaining the purity of Upper and Lower Red Lakes, and the soil and lands in the vicinity of the lakes.

NOW, THEREFORE, the Parties agree that the above recitals are true and correct, and in consideration of the foregoing recitals and mutual covenants, promises, and agreements under this Agreement, the Parties hereby agree as follows:

AGREEMENT

1. Purpose. The purpose of this Agreement is to collectively implement, as local government units (LGUs), the Plan while providing assurances that decision-making spanning various political boundaries, is supported by a written commitment from the participants. The Parties are authorized to enter into this Agreement pursuant to Minn. Stat. § 471.59 and recognize the importance of partnerships to implement protection and restoration efforts for the Upper/Lower Red Lake Watershed (*Attachment A-Map*) on a cooperative and collaborative basis. Parties signing this agreement will be collectively referred to as: Upper/Lower Red Lake Planning Partnership.

2. Relationship of the Parties. This Agreement does not establish a joint powers entity, joint venture, or partnership; rather it sets the terms and provisions by which the Parties “may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised.” Minn. Stat. § 471.59. This Agreement does not include a financial obligation, but rather an ability to share resources and grant funds. As is permitted under the joint exercise of powers statute, Minnesota Statutes Section 471.59, the parties agree that under this Agreement, and as agreed upon and directed by the Policy Committee, one or more of the parties may exercise power common to them on behalf of the other participating units, such as they have done under the Memorandum of Agreement where the Beltrami Soil Water Conservation District is the fiscal agent and provides the day-to-day administrative duties of the Upper/Lower Red Lake Implementation Partnership.

3. Term. This Agreement commences on the Effective Date and expires upon expiration of the Plan, which has an initial term of ten (10) years, unless terminated sooner as provided under this Agreement. If the term of the Plan is extended by the Parties, this Agreement shall extend equivalent to any subsequent term of the Plan, unless terminated sooner as provided under this Agreement.

4. Adding Parties. A qualifying party within the Upper/Lower Red Lake Watershed, that is responsible for water planning and resource management according to state law, desiring to become

a member of this Agreement shall indicate its intent to join by having its governing body adopt a resolution of intent and filing it with the Policy Committee for consideration. The signed resolution shall be mailed to the existing Policy Committee to initiate consideration by the Policy Committee to join the Plan. Upon approval, the joining party automatically agrees to abide by the terms and conditions of this Agreement; including, but not limited to, the rules, policies, and operating guidelines adopted by the Policy Committee.

5. Withdrawal of Parties. A party desiring to withdraw membership from the Plan shall indicate its intent, in writing, to the Policy Committee in the form of a resolution adopted by its governing body. Written notice must be made at least thirty (30) days in advance of withdrawing from the Plan. Any party that withdraws from the Plan remains obligated to comply with the terms of any grants that party has at the time of the party's notice to withdraw and is obligated to participate until the grant expires or closes-out. **General Provisions:**

- a. **Compliance with Laws/Standards:** The parties agree to abide by all federal, Tribal, state, and local laws, statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
- b. **Sovereignty of the Red Lake Band of Chippewa Indians:** The parties to this Memorandum of Agreement agree to respect the sovereignty of the Red Lake Band of Chippewa Indians over its lands and waters.
- c. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466, and other applicable laws govern the liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party. The single governmental unit shall be sufficiently insured to cover any potential liabilities that may arise from the unit's activities.
- d. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the agreement shall be subject to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) and the Official Records Act (Minnesota Statutes Section 15.17). At the time this agreement expires, all records will be turned over to the Beltrami Soil Water Conservation District for continued retention. Each Party may also request and receive, copies of all the records.
- e. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
- f. **Extension:** The Parties may extend the termination date of this Agreement upon agreement by all Parties.
- g. **Amendment of Memorandum of Agreement:** This MOA may be amended by approval of the Policy Committee with final approval by each of the above-listed County Boards of Commissioners, SWCD Boards of Supervisors, the Watershed District Board of Managers,

and Tribal Council.

6. Committees. Committees are established to carry out the coordinated implementation of the Plan. The Parties agree to establish a Policy Committee, a Steering Committee, and an Advisory Committee in accordance with this Agreement.

- a. **Policy Committee.** The Parties agree to establish the Policy Committee for the purpose of implementing the Plan. The Policy Committee will operate cooperatively and collaboratively, but not as a separate entity or governing body. The Parties agree to appoint one (1) representative, either an elected or appointed official of the respective party, to serve on the Policy Committee. Each party's governing body may choose to appoint an alternate, either an elected or appointed official of the respective party, to serve on the Policy Committee in the event the appointed representative is unavailable. Each party will have one (1) vote regardless of whether they choose to appoint an alternate.

i. Authority. The Policy Committee will make recommendations to the Fiscal Agent and to individual governing bodies with respect to grant agreements and amendments, interim reports, project related payments, professional contracts, work plans, budgets, and activities. Each representative is responsible for providing timely and accurate information to their respective governing bodies when actions are required by individual governing bodies of the Parties and shall act only as directed by their respective governing bodies. The Policy Committee will meet as needed, but no less than annually, to decide on the implementation of the Plan.

ii. Operating Guidelines. The Policy Committee will establish operating guidelines to describe the functions and operations of the committees. Once established, the committees will follow the adopted operating guidelines. The Policy Committee may amend the operating guidelines as it sees fit.

iii. Work Plan and Budget. The Policy Committee shall review and approve an annual work plan and budget consisting of an itemized statement of the revenues and expenses of implementing the Plan for the ensuing calendar year which shall be presented to the respective governing bodies that are represented on the Policy Committee.

iv. Liaison. Representatives of the Policy Committee serve as liaisons to their respective governing bodies.

b. **Steering Committee.** The Steering Committee will consist of one (1) staff member from each of the Parties or their alternate. The Steering Committee will provide support and make recommendations on implementing the Plan, including identification of priorities. The Steering Committee will meet as needed but at least quarterly to discuss project and grant status.

c. **Advisory Committee.** The Policy Committee may appoint technical representatives to an Advisory Committee to provide support and make recommendations on implementation of the Plan. The Advisory Committee may consist of the Steering Committee, contacts for the state's main water agencies, and/or plan review agencies, and area stakeholders. The Advisory Committee will meet as needed.

7. Fiscal Agent. The Policy Committee shall appoint one (1) of the Parties to be the Fiscal Agent. The Fiscal Agent will provide direct time tracking and expenses for grant reimbursement to their

respective LGU. Local grant administration, management, and reporting that is directly related to and necessary for implementation are considered grant eligible activities. The Fiscal Agent agrees to:

- a. Accept fiscal responsibilities associated with grant agreements and execute the grant agreement in conjunction with the respective party receiving grant funds.
- b. Execute subcontracts with grant recipients describing how funds will be disbursed for the respective projects.
- c. Perform financial transactions as part of Plan implementation, including reporting requirements.
- d. Pursuant to Minn. Stat. § 471.59, subd. 3, be strictly accountable for all funds and regularly report all receipts and disbursements and annually provide interim/final reports and a full and complete audit report to the Policy Committee and the Parties' respective governing bodies.
- e. Provide the Policy Committee and the Steering Committee with such records as are necessary to describe the financial condition of the various grant agreements.
- f. Be responsible for fiscal records retention consistent with the Fiscal Agent's records retention schedule.
- g. Convene meetings as needed.

8. Plan Administrator/Coordinator. The Policy Committee may appoint one (1) of the Parties to fulfill the duties of Plan Administrator. Local grant administration, management, and reporting that is directly related to and necessary for implementation are considered grant eligible activities. If an individual Plan Administrator is appointed, the Plan Administrator will provide direct time tracking for grant reimbursement to their respective LGU. These duties may also be delegated to the Steering Committee. The Plan Administrator agrees to provide the following services under this Agreement:

- a. Handle administrative responsibilities associated with the implementation of the Plan and any subsequent grant(s), if any, the Parties apply for and receive to implement the Plan.
- b. Be the main point of contact for the Plan and grant agreements, if any, the Parties apply for/request and receive.
- c. Be responsible for BWSR and other grant reporting requirements.
- d. Provide for proper public notice of all meetings.
- e. Ensure the minutes of Policy Committee meetings are recorded and made available in a timely manner to the Policy Committee and maintain a file of all approved minutes including corrections and changes.
- f. Assist the Policy Committee and the Steering Committee with the administrative details to oversee implementation of the Plan.
- g. Meet grant website reporting requirements.

- h. Perform other duties to keep the Policy Committee and the Steering Committee informed regarding the implementation of the Plan.

9. Authorized Representatives. The following persons will be the primary contacts for all matters concerning this Agreement:

Beltrami County
Brent Rud
Environmental Services Director
701 Minnesota Ave NW
Bemidji, MN 56601
Telephone: 218 333-4158

Beltrami SWCD
Brent Rud
District Manager
701 Minnesota Ave NW
Bemidji, MN 56601
Telephone: 218 333-4158

Red Lake Watershed District
Brian Dwight
27022 Steel Bridge Road NE
Washkish, MN 56685
Telephone: 218 556-5800

Red Lake Watershed District
Tammy Audette
1000 Pennington Avenue S
Thief River Falls, MN 56701
Telephone: 218 681-5800

Red Lake Nation
Shane Bowe
15761 High School Drive
PO Box 279
Red Lake, MN 56671
Telephone: 218 679-3959

10. Plan Implementation. The Parties agree to adopt and begin implementation of the Plan within one hundred twenty (120) days of state approval and to provide notice of plan adoption pursuant to the respective governing bodies' resolution adopting the Plan.

11. Additional Documents. The Policy Committee will create and implement operating guidelines, subcontracts, and cost share agreements, as needed. The operating guidelines describe the functions and operations of the committees. Subcontracts will be entered into between the Fiscal Agent and the respective party acting as project operator describing how funds will be disbursed for the project. Cost share agreements will be entered into between project operators and landowners describing how the project operator will disburse funds to participating landowners.

12. Compliance with Laws. The Parties agree to abide by all federal, Tribal, state, and local laws, statutes, ordinances, rules, and regulations now in effect, or hereafter adopted, pertaining to this Agreement or to the Plan.

13. Indemnification. Each party to this Agreement shall be liable for the acts of its officers, employees, contractors, subcontractors, or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees, contractors, subcontractors, or agents. The provisions of the Municipal Tort Claims Act found under Minn. Stat. Ch. 466, and other applicable laws, govern liability of the Parties. To the fullest extent permitted by law, actions by the Parties, and their respective officers, employees, contractors,

subcontractors, and agents pursuant to this Agreement, are intended to be and shall be construed as a “cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minn. Stat. § 471.59, subd. 1a(a) and does not create any liability or exposure of one party for the acts or omissions of any other party.

14. Employee Status. The Parties agree that the respective employees or agents of each party shall remain the employees or agents of each individual respective party.

15. Records Retention and Data Practices. The Parties agree that each respective party will be responsible for any records prepared or maintained by that party, and all parties shall be subject to the Minnesota Government Data Practices Act. Record retention will follow the Fiscal Agent’s retention schedule in accordance with Minn. Stat. § 138.17. If this Agreement is terminated, all records will be turned over to the Fiscal Agent for continued retention.

16. Timeliness. The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.

17. Termination. This Agreement may be terminated at any time before expiration upon written consent of a majority of the Parties hereto. The parties acknowledge their respective and applicable obligations, if any, under Minn. Stat. § 471.59, subd. 5 after the purpose of this Agreement has been terminated.

18. Amendment. Any amendment, addition, alteration, or deletion of any part of this Agreement can be introduced by the Policy Committee at any meeting. Upon thirty (30) days’ advance written notice of the proposed amendment given to each party to this Agreement, the Policy Committee may enact the amendment, addition, alteration, or deletion of this Agreement upon consent of a majority of the Parties of this Agreement.

19. Severability. In the event that any term, part, or provision of this Agreement is held to be invalid or unenforceable, all other terms, parts, and provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable term, part, or provision severed from the remainder of this Agreement.

20. Entire Agreement. This Agreement, the Plan, the operating guidelines, and any exhibits and amendments thereto, contains the entire and exclusive understanding of the Parties with respect to implementation of the Plan and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter, except as otherwise provided herein.

21. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.

22. Assignment. The terms of this Agreement are hereby made binding upon the Parties hereto, their successors and assigns, and no party under this Agreement may assign their interest in this Agreement to any other person or entity without the written consent of the other Parties.

23. Rules of Construction. The Parties acknowledge that they have had the opportunity to review this Agreement, and that they have an equal bargaining position in this transaction. No rule of construction that would cause any ambiguity in any provision to be construed against the drafter of this document will be operative against any party to this Agreement.

24. Representation. The Parties, having been represented by counsel or having waived the right to counsel, have carefully read and understand the contents of this Agreement, and agree they have not been influenced by any representations or statements made by any other Parties.

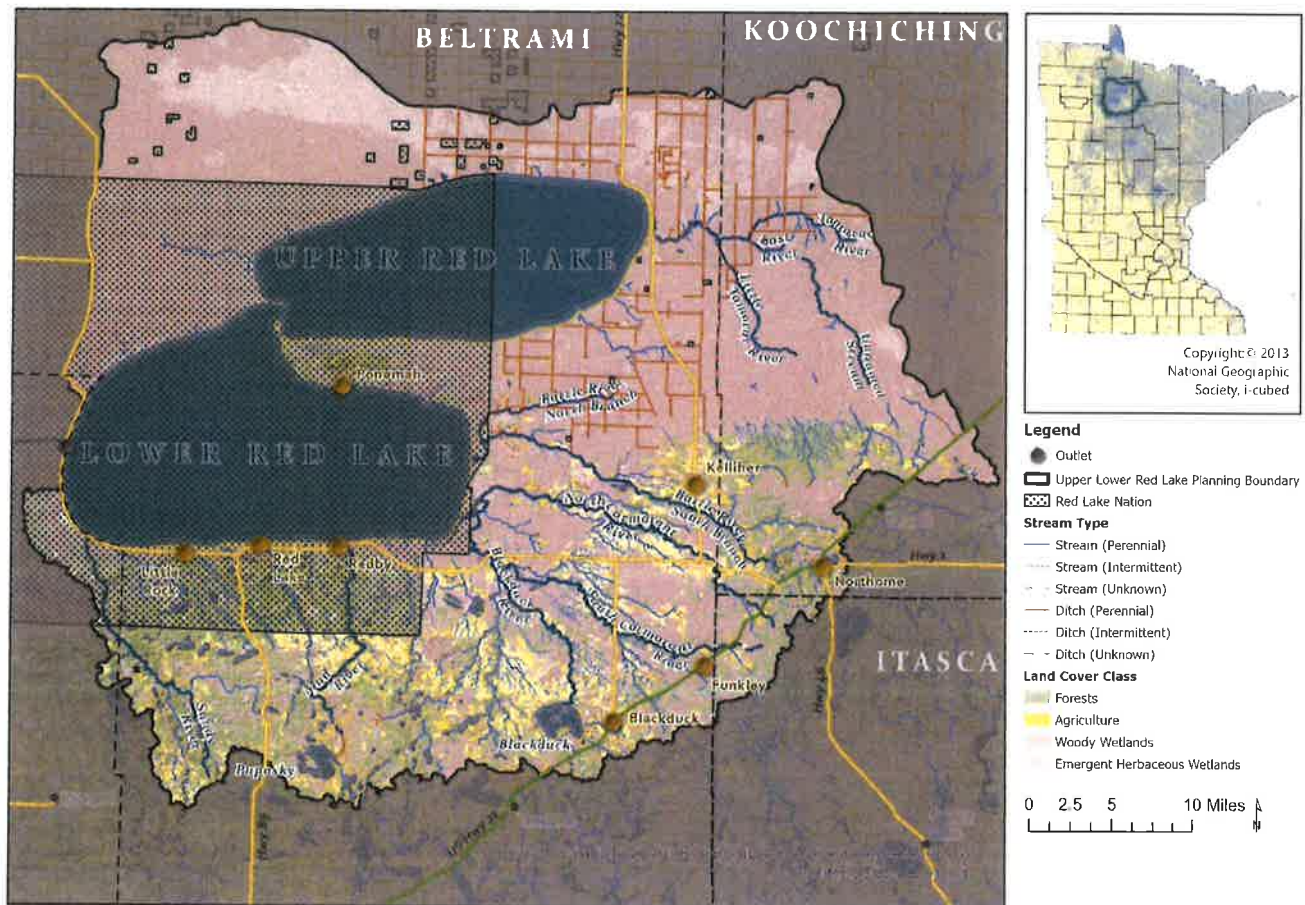
25. Counterparts. This Agreement may be executed in counterparts, meaning that the Agreement is valid if signed by each party even if the signatures of the Parties appear on separate copies of the same Agreement rather than on a single document.

26. Effective Date. The Effective Date of this Agreement is the date of the last signature appearing below.

IN TESTIMONY WHEREOF, the Parties have executed this Agreement on the dates written below.

Attachment A

Upper/Lower Red Lake Watershed Planning Area



[Signatures appear on the following pages.]

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: _____

APPROVED:

BY: _____
Board Chair Date

BY: _____
Board Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: _____

APPROVED:

BY: _____
Board Chair Date

BY: _____
Board Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: _____

APPROVED:

BY: _____
Board Chair Date

BY: _____
Board Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: _____

APPROVED:

BY: _____
Board Chair Date

BY: _____
Board Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: _____

APPROVED:

BY: _____
Board Chair Date

BY: _____
Board Manager/Administrator Date

Resolution to Submit, Adopt, and Implement

The Upper/Lower Red Lake Watershed

Comprehensive Plan

Whereas, the Red Lake Watershed District is a member of the Upper/Lower Red Lake Watershed One Watershed, One Plan Policy Committee; and

Whereas, the Red Lake Watershed District has been an active participant in the development of the Upper/Lower Red Lake Watershed Comprehensive Plan (Plan); and

Whereas, the Red Lake Watershed District recommended Upper/Lower Red Lake One Watershed, One Plan Policy Committee submit the Plan for 60-day comment; and

Whereas, no major changes were requested by state agencies in the final comment period;

Whereas, the Plan will serve as a substitute for either the Red Lake Watershed District Comprehensive Plan or county local water management plan as per 103C or 103B respectively for the duration of the state approved Plan.

Now; Therefore, Be it Resolved, the Red Lake Watershed District will approve submission of the plan to the Board of Water and Soil Resources Board. The Red Lake Watershed District hereby adopts and will begin implementation of the Plan for the area of the County identified within the Plan, contingent on recommendation of plan approval by the BWSR Northern Committee and subsequent BWSR approval.

CERTIFICATION

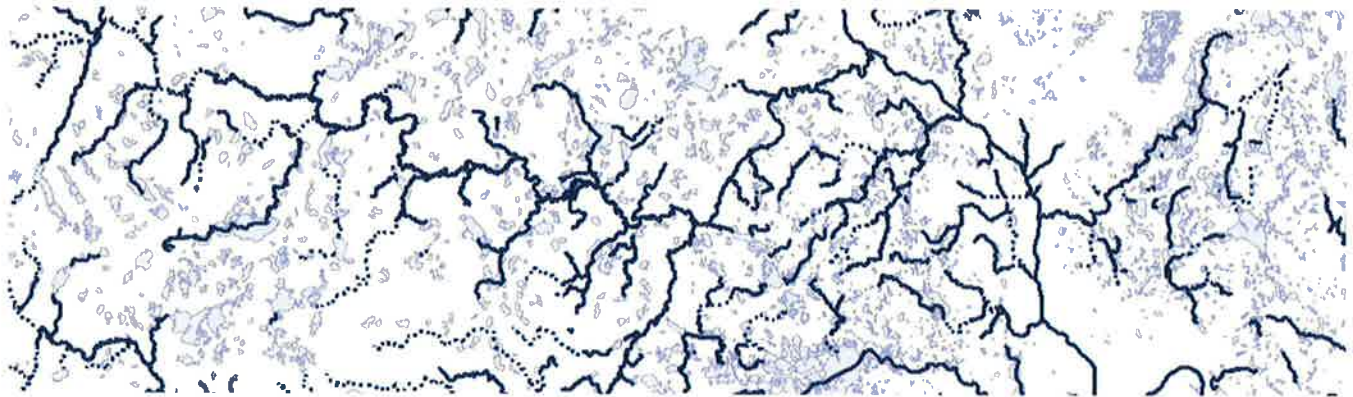
STATE OF MINNESOTA

Red Lake Watershed District

I do hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the Red Lake Watershed District at a duly authorized meeting therefore held on the 14th of November, 2024.

Gene Tiedemann, President, Red Lake Watershed District

Public Waters Inventory Update Project



Sign up for updates

Enter email address

Submit

Webinar

Public Waters Inventory Update Project webinar Q&A



On Oct. 2, 2024, the DNR hosted a webinar with a question and answer opportunity for anyone interested in learning more about the department's project to update Minnesota's Public Waters Inventory (PWI). The webinar recording is available to view and the DNR has prepared answers to questions submitted by attendees during the webinar.

Click here to view responses to 10/2/2024 webinar questions »»
(https://files.dnr.state.mn.us/waters/watermgmt_section/pwi/2024-10-2-pwi-update-webinar-qa.pdf)

Public waters are defined in statute and include lakes, wetlands and watercourses of certain sizes and characteristics. A 2024 statute revision clarified that public waters are not determined by their inclusion in or exclusion from the Public Waters Inventory (PWI). However, because the PWI is such an important tool, the DNR has been directed to update the PWI over the next eight years. The PWI update will provide better water resource protection and a shared understanding for landowners, local governments and the public at large.

The PWI is the result of a 1979 directive for the DNR to assemble county maps and lists of water bodies in Minnesota that met the statutory definition in Minnesota Statute 103G.005 (<https://www.revisor.mn.gov/statutes/cite/103G.005>) (opens in a new browser tab) of “public waters.” The original PWI was completed in the mid-1980s.

The PWI is an important tool for the DNR, local governments, other state agencies, landowners and anyone else who wants to identify the locations of public waters in Minnesota. The presence of a public water carries benefits and obligations for riparian

landowners. Public waters are held in trust by the state for the benefit of all Minnesotans. As such, the DNR is charged under state law with regulating activities within public waters to ensure the public's collective interest in those waters is protected.

The PWI is also used to determine buffer requirements under the Buffer Law. Minnesota's Buffer Law requires perennial vegetation buffers of up to 50 feet along rivers, streams and ditches that help filter out phosphorus, nitrogen and sediment. More information is available on the [DNR Buffer Mapping Project webpage \(/buffers/index.html\)](/buffers/index.html).

The DNR is authorized to change the PWI under certain conditions, one of which is to make corrections. The PWI update will remove waterbodies that are on the inventory that don't meet the statutory definition and add waterbodies that are not on the inventory that do meet the statutory definition.

Project steps

The DNR is currently developing the process that will be used to update the PWI. Although the process is not finalized, key aspects of the project will include:

- Assembling a team of hydrologists to use the best available technology, within the time constraints of the project, to conduct technical analysis of needed PWI corrections.
- Proceeding county-by-county, with the goal of completing an average of 12 counties a year (adjusting, as appropriate, for county size and number of public waters). The specific counties and order of county updates has not been determined.
- Providing preliminary corrections for each county, with opportunity for review, questions and comments. A public meeting will be held in each county, to share and discuss preliminary corrections. Any comments received will be considered prior to finalization of PWI corrections for that county.

Project updates

Project updates will be posted here.

Important links

Questions about the PWI Update Project can be sent to pwi.update.dnr@state.mn.us (<mailto:pwi.update.dnr@state.mn.us>) .

Questions?

Call 651-296-6157 or 888-646-6367

Email us: info.dnr@state.mn.us

Sign up for email updates



CHANGE ORDER NO. 1

125 3rd Street E
Thief River Falls, MN 56701
P: 218.681.2951 F: 218.681.2987

Project Name: Danny & Jami Payment Ring Dike

Contract dated: April 29, 2024

Owner: Red Lake Watershed District

To: Olson Construction
422 Atlantic Ave.
Thief River Falls, MN 56701

HEI Project No. 3655-0106-004

This change is requested by Owner and made under the terms of or is supplemental to your present contract.

Description of Change:

Due to the availability of additional state project funds, the offsite borrow source was added to the contract through this change order as Item No. 2106.607, "Common Borrow (LV)". The reestablishment of a field crossing just west of the project limits was also added to the project to reduce the farm equipment traffic on the east side of the levee as this was the only field access to the field just south of the levee. See Item No.'s below in table for additional items. All unit prices for original bid items remained the same as originally awarded.

Item No.2106.607, "Common Borrow (LV)", this item shall be used for supplying offsite borrow as embankment fill for constructing the dike as shown in the plans and as directed by the Engineer. All language within the plan and specifications referring to an onsite borrow source shall be replaced with this item. Common borrow material shall be non organic material and free of all brush, roots, or other perishable material. This shall include all work and equipment required for delivering the common borrow to the project site. All work required for placing common borrow as fill within the dike shall be paid for separately under the Common Embankment bid item. All work shall be performed in accordance with MnDOT 2106 and shall include all loading, hauling, and unloading of common borrow to the project site as directed in the field by the Engineer.

Item 2106.607, "Common Borrow (LV)", shall be paid for by the loose volume (LV) Cubic Yard (Cu. Yd.) basis. The Contractor and Engineer shall agree on a (LV) quantity per truck load and count trucks delivered to the project site as directed by the Engineer in the field. All costs associated with loading, hauling, unloading, and delivery shall be included in the unit price for Item 2105.601, "Clay Borrow (LV)", and no additional compensation will be considered thereof.

Item 2501.502, "Install 36" CS Safety Apron and Grate Design", this item accounts for the reestablishment of a field crossing just west of the project limits adjacent to Trunk Highway 92 to reduce farm vehicle traffic on the ring dike surface. The Red Lake Watershed District has purchased the two aprons so only install is included with this item. All work shall be performed in accordance with MnDOT 2501 and shall include all excavating, installing, banding, backfilling, and compacting as determined in the field by the Engineer.

Item 2501.502, "Install 36" CS Safety Apron and Grate Design", shall be paid for by the Each basis. All costs associated completing the work including, but not limited to, excavating, installing, banding, backfilling, and compacting of backfill material shall be included in the unit price for Item 2501.503, "Install 36" CS Safety Apron and Grate Design", and no additional compensation will be considered thereof.

Item 2501.503, "36" CS Pipe Culvert", this item accounts for the reestablishment of a field crossing just west of the project limits adjacent to Trunk Highway 92 to reduce farm vehicle traffic on the ring dike surface. All work shall be performed in accordance with MnDOT 2501 and shall include all furnishing, installing, excavating, banding, backfilling, and compacting as determined in the field by the Engineer.

Item 2501.503, "36" CS Pipe Culvert", shall be paid for by the Lineal Foot basis. All costs associated completing the work including, but not limited to furnishing, installing, excavating, banding, backfilling, and compacting of backfill material shall be included in the unit price for Item 2501.503, "36" CS Pipe Culvert", and no additional compensation will be considered thereof.

Adjust and/or change the following quantities to match the installed quantities:

Item No.	Description	Unit	Orig. or Prev. Changed Qty.	Qty. Change this CO + or -	Unit Price	Amount of Increase / (Decrease)
2106.607	COMMON BORROW (LV)	CU. YD.		1,866.00	7.00	13,062.00
2501.502	INSTALL 36" CS SAFETY APRON AND GRATE DESIGN	EA		2	300.00	600.00
2501.503	36" CS PIPE CULVERT	LIN. FT.		60	128.69	7,721.40
Net Increase / (Decrease) this Change Order:						\$21,383.40

Quantities shown are not necessarily pay quantities and are subject to change.

Original Contract Amount: \$75,519.80

Prior Change Orders:

This Change Order: \$21,383.40

Total Contract Amount after this Change Order: \$96,903.20

Approved: _____

(Owner)

Date: _____

Approved: Jon A. Noddy

(Engineer)

Date: 11/19/2024

Approved: Jeffrey A. Olsen

(Contractor)

Date: 11/20/24

FINAL PAYMENT

Client Project No.
129BC

HEI Project No.
3655-0106-004

PAYMENT NUMBER: 2

Project: Danny & Jami Payment Ring Dike
Location: Section 7, Terrebonne Twp., Red Lake County Minnesota

PERIOD OF ESTIMATE:
FROM 9/24/2024 TO 11/13/2024

CONTRACT CHANGE ORDER SUMMARY

Change Order		AMOUNT	
NO.	DATE	ADDITIONS	DEDUCTIONS
1	11/19/24	\$21,383.40	
TOTALS		\$ 21,383.40	\$ -
NET CHANGE		\$ 21,383.40	

ESTIMATE

1. Original Contract	\$ 75,519.80
2. Change Orders	\$ 21,383.40
3. Revised Contract (1+2)	\$ 96,903.20
4. Work Completed*	\$ 97,836.40
5. Stored Materials*	\$ -
6. Adjustments*	\$ -
7. Subtotal (4+5+6)	\$ 97,836.40
8. Retainage 0.00%	\$ -
9. Previous Payments	\$ 65,186.34
10. Amount Due (7-8-9)	\$ 32,650.06

*Detailed Breakdown Attached if Non-Zero Value

CONTRACT TIME

Completion Date Contract

Original (days)

N/A

On Schedule? Yes

Starting Date: 9/9/2024

Revised

N/A

Remaining

N/A

Final Completion: 8/30/2024

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of his/her knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:

Olson Construction

By:

Jeffrey A. Olson

Date:

11/20/24

ENGINEER'S RECOMMENDATION:

I have reviewed the progress of the work, and to the best of my knowledge, information and belief, in accordance with the terms of the Contract, the Contractor is entitled to a partial payment in the amount requested.

HOUSTON
engineering, inc.

Engineer:

By:

Tony A. Nordby

Date:

11/19/2024

OWNER'S APPROVAL:

Owner:

Red Lake Watershed Watershed District

By:

Date:

REMIT PAYMENT TO:

Olson Construction
422 Atlantic Ave
Thief River Falls, MN 56701

Client Project No. 129BC
HEI Project No. 3655-0106-004

Project: Danny & Jami Payment Ring Dike
Location: Section 7, Terrebonne Twp., Red Lake County Minnesota
Contractor: Olson Construction

PAY ESTIMATE

Page 1 of 1

PAY ESTIMATE #:	2
SUBMITTED:	11/25/2024
BEGIN DATE:	9/24/2024
END DATE:	11/13/2024

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	CONTRACT PRICE	AMOUNT	CURRENT PAY QUANTITY	CURRENT PAY ESTIMATE AMOUNT	PREVIOUS PAY QUANTITY	PREVIOUS PAY ESTIMATE AMOUNT	PAY ESTIMATES TO DATE QUANTITY	PAY ESTIMATES TO DATE AMOUNT
Original Contract Items											
2021.501	MOBILIZATION	LUMP SUM	1	\$4,000.00	\$ 4,000.00			1	\$ 4,000.00	1	\$ 4,000.00
2101.501	CLEARING AND GRUBBING	LUMP SUM	1	\$4,500.00	\$ 4,500.00			1	\$ 4,500.00	1	\$ 4,500.00
2104.503	REMOVE PIPE CULVERT	LIN. FT.	90	\$10.00	\$ 900.00			90	\$ 900.00	90	\$ 900.00
2106.507	EXCAVATION - COMMON (P)	CU. YD.	3,084	\$4.50	\$ 13,878.00			3,084	\$ 13,878.00	3,084	\$ 13,878.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU. YD.	3,982	\$6.60	\$ 26,281.20			3,982	\$ 26,281.20	3,982	\$ 26,281.20
2118.507	AGGREGATE SURFACING CL_5 (CV)	CU. YD.	335	\$24.00	\$ 8,040.00	42	\$ 1,008.00	335	\$ 8,040.00	377	\$ 9,048.00
2501.503	18" CS PIPE CULVERT	LIN. FT.	50	\$57.00	\$ 2,850.00			50	\$ 2,850.00	50	\$ 2,850.00
2501.503	30" CS PIPE CULVERT	LIN. FT.	32	\$92.00	\$ 2,944.00			30	\$ 2,760.00	30	\$ 2,760.00
2501.503	18" CS PIPE APRON	EACH	2	\$220.00	\$ 440.00			2	\$ 440.00	2	\$ 440.00
2501.503	30" CS PIPE APRON	EACH	2	\$610.00	\$ 1,220.00			2	\$ 1,220.00	2	\$ 1,220.00
2501.601	CANAL GATE FOR 18" CS PIPE	EACH	2	\$1,874.00	\$ 3,748.00			2	\$ 3,748.00	2	\$ 3,748.00
2573.502	CULVERT END CONTROLS	EACH	2	\$115.00	\$ 230.00	2	\$ 230.00			2	\$ 230.00
2573.503	SILT FENCE TYPE MS	LIN. FT.	380	\$3.45	\$ 1,311.00	380	\$ 1,311.00			380	\$ 1,311.00
2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN. FT.	72	\$4.55	\$ 327.60	96	\$ 436.80			96	\$ 436.80
2575.501	TURF ESTABLISHMENT	LUMP SUM	1	\$4,850.00	\$ 4,850.00	1	\$ 4,850.00			1	\$ 4,850.00
Extra / Change Order Items											
2106.607	COMMON BORROW (LV)	CU. YD.	1,866	\$7.00	\$ 13,062.00	1,866	\$ 13,062.00			1,866	\$ 13,062.00
2501.502	INSTALL 38" CS SAFETY APRON AND GRATE DESIGN	EACH	2	\$300.00	\$ 600.00	2	\$ 600.00			2	\$ 600.00
2501.503	36" CS PIPE CULVERT	LIN. FT.	60	\$128.69	\$ 7,721.40	60	\$ 7,721.40			60	\$ 7,721.40
Totals											
Original Contract Amount					\$ 75,519.80						
Extra / Change Order Amount					\$ 21,383.40						
Work Completed						\$ 29,219.20		\$ 68,617.20		\$ 97,836.40	







Permit # **24-213**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Barry Newton		18741 150th St NE Thief River Falls, MN 56701	newtonsautobody@gmail.com	tel: 218-686-5438 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Smiley** Range: **42** Section: **5 1/4**:(4) Describe in detail the work to be performed. **install culvert**(5) Why is this work necessary? Explain water related issue/problem being solved. **drainage problems****Status**

Status	Notes	Date
Tabled	P.A. #24-213 – Barry Newton Pennington County – Smiley Township Section 5/8 Red Lake Watershed District (RLWD) Tabled due to needing more time to collect information about the project and visit with the applicant. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Oct. 30, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-214**Status Report: **Tabled****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Barry Newton		18741 150th St NE Thief River Falls, MN 56701		tel: 218-686-5438 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Pennington** Township: **Smiley** Range: **42** Section: **5 1/4**:(4) Describe in detail the work to be performed. **clean ditches**(5) Why is this work necessary? Explain water related issue/problem being solved. **water sits in ditch (county) and doesn't drain****Status**

Status	Notes	Date
Tabled	P.A. #24-214 – Barry Newton Pennington County – Smiley Township Section 5 Red Lake Watershed District (RLWD) Tabled due to needing more time to collect information about the project and visit with the applicant. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Oct. 30, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-231**Status Report: **Received****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Doug Pederson	Opportunity Trust	PO Box 5817 Grand Forks, MN 58206		tel: 218-779-1993 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Godfrey** Range: **44** Section: **13 1/4**:(4) Describe in detail the work to be performed. **Install culvert and fill in to create more yard to mow**(5) Why is this work necessary? Explain water related issue/problem being solved. **the landowner requested it****Status**

Status	Notes	Date
Tabled	P.A. #24-231 – Opportunity Trust/Doug Pederson Polk County – Godfrey Township Section 13 Red Lake Watershed District (RLWD) Tabled due to needing more time to collect information about the project. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Nov. 13, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-190**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Louis Ulrich		19092 130th Ave SW Red Lake Falls, MN 56750		tel: 218-283-2482 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Gervais** Range: **43** Section: **19 1/4**:(4) Describe in detail the work to be performed. **clean ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **highway ditch is full of dirt and does not let field drain****Status**

Status	Notes	Date
Approved	P.A. #24-190 – Louis Ulrich Red Lake County – Gervais Township – Section 19/20 The Red Lake Watershed District (RLWD) approves to clean a ditch in the NE ¼ of Section 20. Applicant will need to contact Red Lake Highway Department for their approval. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Oct. 8, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-195**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Dan Aandal		23459 240th Ave NE Goodridge, MN 56725		tel: mobile: fax:

General Information

- (1) The proposed project is a:
Surface Drainage (New Ditch or Improvement)
- (2) Legal Description
- (3) County: **Marshall** Township: **Grand Plain** Range: **41** Section: **33 1/4**:
- (4) Describe in detail the work to be performed. **clean ditch**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage**

Status

Status	Notes	Date
Approved	P.A. #24-195 – Dan Aandal Marshall County – Grand Plain Township – Section 33 The Red Lake Watershed District (RLWD) approves to clean silt out of the ditch on the South side of County Road 129 in the NE ¼ of section 33. RLWD staff completed a survey and profile drawing (see attached). All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Oct. 15, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-202**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Joel Gasper		22779 265th St SW Crookston, MN 56716		tel: 218-289-0558 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Polk Centre** Range: **45** Section: **5 1/4**:(4) Describe in detail the work to be performed. **install new crossing**(5) Why is this work necessary? Explain water related issue/problem being solved. **access to field****Status**

Status	Notes	Date
Approved	P.A. #24-202 – Joel Gasper Pennington County – Polk Centre Township – Section 19 The Red Lake Watershed District (RLWD) approves to install a 24" culvert for a new field crossing for access to property. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Oct. 22, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-204**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Trevor Berg		13372 330th St NE Newfolden, MN 56738		tel:218-686-2333 mobile: fax:

General Information

- (1) The proposed project is a:
Surface Drainage (New Ditch or Improvement)
- (2) Legal Description
- (3) County: **Marshall** Township: **Whiteford** Range: **41** Section: **8 1/4**:
- (4) Describe in detail the work to be performed. **clean ditch**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **improve drainage**

Status

Status	Notes	Date
Approved	P.A. #24-204 – Trevor Berg Marshall County – Whiteford Township – Section 8 The Red Lake Watershed District (RLWD) approves to clean a ditch in the SE ¼ of section 7. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 8, 2024
Received	None	Oct. 22, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-206**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Charles Carlson		21529 Center St East Thief River Falls, MN 56701		tel: 218-686-1834 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Wyandotte** Range: **42** Section: **1 1/4**:(4) Describe in detail the work to be performed. **adding a field crossing**(5) Why is this work necessary? Explain water related issue/problem being solved. **access to field****Status**

Status	Notes	Date
Approved	P.A. #24-206 – Charles Carlson Pennington County – Wyandotte Township Section 1 Red Lake Watershed District (RLWD) approval to install an 18" culvert for a new crossing for access to land. Install new pipe at the existing flowline of the ditch. RLWD can help with setting the elevation for the flowline. Any disturbed areas shall be re-seeded with approved MN-DOT seed mix by the applicant. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the culvert outlets, applicant shall ensure that adequate grade and drainage is provided. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Oct. 22, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-210**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Earl Pederson		3077 County Hwy 42 Bejou, MN 56516		tel: 218-790-4106 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk Township: Grove Park Range: 43 Section: 6 1/4:**(4) Describe in detail the work to be performed. **pattern tile - lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-210 – Earl Pederson Polk County – Grove Park Township – Section 6 The Red Lake Watershed District (RLWD) approves to install “pattern” drain tile with “pumped or lift station” outlet. The outlet will be installed to the northeast of the project and outlet into Judicial Ditch 64. Applicant shall install the pump out of the Road/Ditch Right of Way. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions when applicable. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the ‘bullet points’ on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 8, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-218**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Schmitz		13900 180th St SW Red Lake Falls, MN 56750		tel:218-686-2946 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Louisville** Range: **45** Section: **12 1/4**:(4) Describe in detail the work to be performed. **Clean road ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **water does not drain in field. High spots in road ditch.****Status**

Status	Notes	Date
Approved	P.A. #24-218 – Richard Schmitz Red Lake County – Louisville Township – Section 12 The Red Lake Watershed District (RLWD) approves to clean a ditch along the East side of Township Road in Section 12. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 4, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-221**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Steiger Farms Inc		13325 120th St SW Red Lake Falls, MN 56750		tel: 218-964-5272 mobile: fax:

General Information

- (1) The proposed project is a:
Surface Drainage (New Ditch or Improvement)
- (2) Legal Description
- (3) County: **Pennington** Township: **Black River** Range: **44** Section: **6 1/4**:
- (4) Describe in detail the work to be performed. **clean ditch**
- (5) Why is this work necessary? Explain water related issue/problem being solved. **holds water back**

Status

Status	Notes	Date
Approved	P.A. #24-221 – Steiger Farms Inc. Pennington County – Black River Township – Section 7 The Red Lake Watershed District (RLWD) approves to clean a ditch in the NE ¼ of section 7. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are supplied with black dirt and seeded with appropriate seed mixture. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 6, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-222**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Pennington County Highway Dept		250 125th Ave NE Thief River Falls, MN 56701		tel: 218-683-7017 mobile: fax:

General Information

- (1) The proposed project is a:
Surface Drainage (New Ditch or Improvement)
Culvert Installation / Removal / Modification
- (2) Legal Description
- (3) County: **Pennington** Township: **Wyandotte** Range: **42** Section: **22 1/4**:
- (4) Describe in detail the work to be performed. **cleaning ditch and checking culvert size**
- (5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #24-222 – Pennington County Hwy Department Pennington County – Wyandotte Township – Section 22 The Red Lake Watershed District (RLWD) approves to replace a 47"X71" Arch culvert or a 60" equivalent and replace a failing 36" with a new 36", and to clean JD 11 and CD 37. RLWD recommends that a public hearing will be held to discuss the cleaning with the benefitted area land owners. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 7, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-223**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Jon Sigerud		16805 South 14th Lane Phoenix, AZ 85045		tel: 218-280-0031 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Pennington** Township: **Reiner** Range: **39** Section: **24 1/4**:(4) Describe in detail the work to be performed. **pattern tile - lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-223 – Jon Sigerud Pennington County – Reiner Township – Section 24 The Red Lake Watershed District (RLWD) approves the pattern tile project with "lift station/pump" outlet. Pump location will be moved to the south closer to the intersection, see attached map. This permit will be using permit 24-140's outlet. Landowners are aware of this. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. Applicant shall ensure that the tile outlet is visibly marked. Any damage caused by future ditch maintenance is the responsibility of the landowner. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 12, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-224**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Scott Tersteeg		80829 County Road 13 Olivia, MN 56277	rhonda@beavercreektransport.com	tel: 320-579-0314 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **19 1/4**:(4) Describe in detail the work to be performed. **field approach**(5) Why is this work necessary? Explain water related issue/problem being solved. **field access and compaction****Status**

Status	Notes	Date
Approved	P.A. #24-224 – Scott Tersteeg Red Lake County – Terrebonne Township – Section 19 The Red Lake Watershed District (RLWD) approves to install an 18" culvert for a new field crossing for access to property. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch. Applicant shall ensure that all disturbed areas are seeded with appropriate seed mixture and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culverts. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads when applicable. Directly downstream of the outlet, applicant shall ensure that adequate grade and drainage is provided. This permit does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 20, 2024
Received	None	Nov. 12, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **24-225**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
PARJIM Farmland, GP		1661 Ringling Blvd PO Box 2139 Sarasota, FL 34230-2139		tel: 425-301-0728 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Clearwater** Township: **Winsor** Range: **38** Section: **23** 1/4:(4) Describe in detail the work to be performed. **pattern tile - lift station/pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **better drainage****Status**

Status	Notes	Date
Approved	P.A. #24-225 – Parjim Farmland Clearwater County – Winsor Township – Section 23 The Red Lake Watershed District (RLWD) approves to install “pattern” drain tile with “pumped or lift station” outlet. Outlet will be installed to the north of the project and outlet into Clearwater County Road 7 Ditch. Applicant shall install the pump out of the Road/Ditch Right of Way. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions when applicable. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the ‘bullet points’ on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Nov. 22, 2024
Received	None	Nov. 13, 2024

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Minnesota Forest Resources Council



HUBBARD COUNTY
Soil & Water
Conservation District



Itasca
SOIL AND WATER
CONSERVATION DISTRICT



Becker
Soil & Water



Snow Wing
SOIL & WATER
CONSERVATION DISTRICT



North St. Louis
SOIL & WATER
CONSERVATION DIST.



TRAVERSE SWCD



TODD
Soil & Water
Conservation District



WADENA
Soil & Water
Conservation District



TECHNICAL SERVICE AREA 8
Providing engineering assistance to North Central MN SWCDs



SOIL & WATER
CONSERVATION DISTRICT



East Otter Tail
Soil & Water Conservation District



Clean Water | Create Habitat | Cost-Share



RE: Discuss Permit Database, GIS and Other topics as needed

From Brian Fischer <bfischer@houstoneng.com>

Date Thu 2/8/2024 7:54 PM

To Lindsey Kallis <lindsey.kallis@redlakewatershed.org>

Cc Nate Koland <nate.koland@redlakewatershed.org>; Melissa Bushy <Melissa.Bushy@redlakewatershed.org>; Tony Olson <tony.olson@redlakewatershed.org>; Tammy Audette <tammy.audette@redlakewatershed.org>; Brian Fischer <bfischer@houstoneng.com>

Hi Everyone,

I just wanted to send out some thoughts for topics to discuss tomorrow. This may take a couple of meetings but we can see how far we get tomorrow.

- Permit Database – this was built on a custom software and it's getting really outdated now and there is not an easy path to just upgraded it. This was built originally by leveraging the same permit database software from BRRWD, SHRWD and WRWD. I would recommend you consider moving to a new HEI software product called MS4Front. This is what BRRWD and SHRWD have done. We also have 7 other watershed districts now using MS4Front.
- DrainageDB – how is it going with this software product?
- Public GIS Viewer - current viewer is based on MapServer/GeoMoose software. Last year we started to work with Christina to help her migrate this to an AGOL based GIS viewer but things stope when she left the district. Here's some examples of others we have helped create:
 - RCWD: <https://experience.arcgis.com/experience/a8355da2e2b343a7be16e0c4c58465c8>
 - SRWD: <https://srwd.maps.arcgis.com/apps/webappviewer/index.html?id=2b812efb8a714f47bd9420806df93f5d>
 - BRRWD: <https://brrwd.maps.arcgis.com/apps/webappviewer/index.html?id=0b20c3f17ebd4b459c2fd30cc6f57df3>
 - SHRWD: <https://sandhillwd.maps.arcgis.com/apps/webappviewer/index.html?id=7dc3c0bf4a78466baa4f0ee1fedeb564>
 - BCWD: <https://bcwdgis.maps.arcgis.com/apps/webappviewer/index.html?id=129a5308945d463d8ecf3d99e774d5f8/>
- GIS – how are you doing maintain GIS layers? We were helping advise Christina on this but work has stopped after she left.
- Website – this is still the old website that Jim Blix created. HEI doesn't design website anymore but have you thought about updating it? At some point I would like to move it off of our servers.
- 1W1P / CWMP Implementation Tracking – we now have 8 watersheds under contract to use MS4Front for this need and have another 5 watersheds with strong interest. Would you like to see a demo or discuss?
- Other Technology items you need help with?

Thanks,
Brian

Brian Fischer

Project Manager - GIS | Vice President



ESTIMATION OF DESIGN HOURS

The estimated hours listed below include Creative conception, Design, Project management, and Communication within the scope of the project.

Custom photography, illustration and writing (content creation) can be added to the scope of a project, but will add hours to the overall time. These additional services are estimated per project requirements. The cost of printing, web hosting, voice recording etc... is not included within this overview, and is not part of the fiscal responsibility of Red Canoe.

At Red Canoe Creative we charge \$65 per hour for our creative services.

PRINT ADVERTISING

Infographic Poster	20 - 35 hrs
2 Sided Rack Card	10 - 15 hrs
Tri-Fold Brochure	15 - 20 hrs
Multi-Page Brochure/Booklet	20 - 30 hrs
Pull-Up Banner	15 - 20 hrs
1/4 Page Ad	8 hrs
1/2 Page Ad	10 hrs
Full Page Ad	15 hrs
2 Page Spread	20 hrs
Direct Mailer/2 Sided Postcard	15 - 25 hrs
Outdoor/Billboard	15 hrs
Vehicle Graphics	10 - 25 hrs
Business Card/Letterhead/Envelopes	15 hrs
Single Page Flyer/Handout	10 hrs
Small Informational Signage	8 hrs

DIGITAL DESIGN | SOCIAL MEDIA

Facebook banner	3 hrs
Facebook Post	
Average time per posting)	1/2 hrs

OTHER DESIGN | WRITING

Press Release	8 - 15 hrs
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LOGO DESIGN | BRANDING

Logo design and branding includes 3 design options, revision and adjustment time, and a simple logo usage guide 35 - 40 hrs

SOCIAL MEDIA MANAGEMENT

Year long calendar of regular social media content. Estimated per post frequency)

WEB DESIGN

Estimated per project as the project scope and requirements dictate. Hours includes design only. Hosting, Maintenance, etc... is outsourced.

RADIO | VOICE OVER

Estimate includes pricing for creative conception, writing and project management.

30 Sec. Ad 8 hrs

60 Sec. Ad 10 hrs

In house voice talent records at \$75 per hour

Outsourced voice talent rates may vary.



We have prepared a quote for you

HP Notebooks 2024

PREPARED FOR

Red Lake Watershed District

PREPARED BY





Brit Skolness

Account Manager

Main: 701.893.4036
 Email: Brit.Skolness@gocorpotech.com
 Web:



Hardware

Description		Price	Qty	Ext. Price
HP EliteBook 660 G11 16" Touchscreen Notebook - WUXGA - Intel Core Ultra 5 125U - vPro Technology - 16 GB - 512 GB SSD - English Keyboard - Pike Silver - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel - In-plane Switching (IPS) Technology - Front Camer 		\$1,560.20	3	\$4,680.60
HP USB-C Dock G5 for business - for Notebook - USB Type C - 3 Displays Supported - 4K, QHD, Full HD - 4 x USB Type-A Ports - USB Type-A - USB Type-C - 1 x RJ-45 Ports - Network (RJ-45) - HDMI - DisplayPort - Black - Wired - Ethernet - Windows 10, Windows 		\$259.00	3	\$777.00
HP ZBook Power G11 16" Mobile Workstation - WUXGA - Intel Core Ultra 7 155H - 32 GB - 1 TB SSD - English Keyboard - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel Arc Graphics with 6 GB, NVIDIA GeForce RTX A1000 - In-plane Switching (IPS) Technology - 		\$2,399.00	1	\$2,399.00
HP Thunderbolt Dock 120W G4 - for Notebook/Desktop PC - 120 W - Thunderbolt 4 - 4 Displays Supported - 4K - 3840 x 2160 - 5 x USB Ports - USB Type-C - 1 x RJ-45 Ports - Network (RJ-45) - 1 x HDMI Ports - HDMI - 2 x DisplayPorts - DisplayPort - Black - Thu 		\$329.00	1	\$329.00
Subtotal:				\$8,185.60

Main: 701.893.4036
Email: Brit.Skolness@gocorpotech.com
Web:



HP Notebooks 2024



Prepared by:
Corporate Technologies
Brit Skolness
701.893.4036
Brit.Skolness@gocorpotech.com

Prepared for:
Red Lake Watershed District
1000 Pennington Ave
Thief River Falls, MN 56701
Melissa Bushy
(218) 681-5800
Melissa.Bushy@redlakewatershed.org

Quote Information:
Quote #: 032480
Version: 1
Delivery Date: 11/21/2024
Expiration Date: 12/19/2024

Quote Summary

Description	Amount
Hardware	\$8,185.60
Subtotal:	\$8,185.60
Shipping:	\$25.00
Total:	\$8,210.60

ALL SERVICES ARE PROVIDED PURSUANT TO CORPORATE TECHNOLOGIES' TERMS AND CONDITIONS, WHICH HAVE BEEN PROVIDED TO CUSTOMER AND WHICH ARE INCORPORATED HEREIN, AVAILABLE ONLINE AT WWW.GOCORPTECH.COM/RESOURCES/TC/. WITH SIGNATURE, CUSTOMER ACKNOWLEDGES TERMS AND CONDITIONS HAVE BEEN READ AND ACCEPTED AND AGREES TO A CREDIT REVIEW. CUSTOMER WILL PROVIDE ADDITIONAL INFORMATION IF NECESSARY.

A DOWN PAYMENT MAY BE REQUIRED PRIOR TO PLACING THIS ORDER.

PER- THE UPDATED CISCO ORDER CANCELLATION POLICY, ALL NEW CISCO MERAKI ORDERS FOR THE HARDWARE AND ANY ATTACHED SOFTWARE ARE NON-RETURNABLE AND NON-REFUNDABLE.

Corporate Technologies

Red Lake Watershed District

Signature: *Brit Skolness*

Name: Brit Skolness

Title: Account Manager

Date: 11/21/2024

Sales Rep: Brit Skolness

Signature: _____

Name: Melissa Bushy

Date: _____

Administrator's Report

November 25, 2024

MN Watersheds Conference: Most of the staff will be participating in portions of the MN Watersheds conference next week in Nisswa. On Thursday at 10:00 a.m., one of the concurrent sessions will be a demo on MS4 Front. This is the database program that District staff is interested in purchasing for managing the District's permit program and potential 1W1P projects. I encourage Board and staff members to take part in this session.

Culvert Inventory: Tony Olson and I participated in a meeting with staff from Pennington County and Pennington SWCD demonstrating their culvert inventory database.

RRWMB: I participated virtually RRWMB meeting on Tuesday, November 19th. Included in the packet is information on the RRWMB Legislative Open House scheduled for December 17th at 10:00 a.m. in Ada.

Red River Basin Commission Conference: If any Board members wish to attend the Red River Basin Commission Conference in January in Grand Forks, please inform Melissa Bushy.

Thanksgiving Holiday: Just a reminder that the District office will be closed November 28 and 29th for the Thanksgiving Holiday.

You're Invited

TO ATTEND OUR

7th Annual

Legislative Open House



Plan to join us **December 17, 2024** from **10:30 AM -12:30 PM**, to hear about 2025 legislative priorities related to water storage, flood mitigation, water quality, and habitat efforts in the Red River Basin of Minnesota.



*RRWMB Conference Room
11 5th Ave E Suite B Ada, MN 56510*

RSVP to Rob Sip at 218-474-1084